

Data Protection Privacy Statement

The following data protection information gives an overview of our collection and processing of your data.

Who we are and why do we require your information?

Walls Construction Limited is an Irish-owned building contractor operating nationally with offices in Dublin and Cork. The business was established by PJ Walls in 1950 and is today recognised as one of Ireland's leading construction companies. Since our foundation a cornerstone of our success has been customer service, meeting the needs of our clients and realising the vision of their design teams. In order to realise these objectives, we will be required to collect, process and use certain types of information about people and organisations. This information sought may include 'personal data' as defined by the Data Protection Acts and by the General Data Protection Regulation (GDPR) and may relate to current, past and future service users; past; current and prospective employees; suppliers; and members of the public who may engage in communications with our staff. In addition, staff may be required, from time to time, to collect, process and use certain types of personal data to comply with regulatory or legislative requirements.

Why do we have a privacy statement?

Walls Construction Ltd has created this privacy statement in order to demonstrate our firm commitment to privacy and to assure you that in all your dealings with us, we will ensure the security of the data you provide. Walls Construction creates, collects and processes personal data in various multiple formats. Walls Construction's commitment is that the personal data you may be required to supply to us is:

- Obtained lawfully, fairly and in a transparent manner
- Obtained for only specified, explicit and legitimate purposes
- Adequate, relevant and limited to what is necessary for purpose for which it was obtained
- Recorded, stored accurately and securely and where necessary kept up to date
- Kept only for as long as is necessary for the purposes for which it was obtained.
- Kept in a form which permits identification of the data subject
- Processed only in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing.

Data Protection Policy.

Walls Construction Ltd has a detailed Data Protection Policy which outlines how we as an organisation are committed to ensuring the security of any personal data you provide to us.

What is the basis for making the processing of personal data in this activity lawful?

We are required by law to set out in this privacy notice the legal grounds on which we rely in order to process your personal data. We rely on one or more of the following lawful grounds:

You have explicitly agreed to us processing your information for a specific reason;

- The processing is necessary to perform the agreement we have with you or to take steps to enter into an agreement with you;
- The processing is necessary for compliance with a legal obligation we have such as keeping records for tax purposes or providing information to a public body or law enforcement agency; or
- The processing is necessary for the purposes of a legitimate interest pursued by us, which might be:
 - (a) to provide our services to you or our clients and other third parties and ensure that our client engagements are well-managed;
 - (b) to prevent fraud;
 - (c) to protect our business interests;
 - (d) to ensure that complaints are investigated;
 - (e) to evaluate, develop or improve our services or products; or
 - (f) to keep you or our clients informed about relevant products and services and provide you with information, unless you have indicated at any time that you do not wish us to do so

We require your contact details.

In order to communicate with you, you will be asked for contact details. You do not have to provide all contact details but providing more, such as email, phone, address, makes it easier to communicate. Please note that to help protect your privacy, we take steps to verify your identity before granting access to personal data. These contact details may also be used to verify your identity.

What other items of personal data do we need to undertake this activity?

The personal data that we may collect or obtain may include:

- Your name, gender, age and date of birth;
- Your contact information, such as your address and contact details (including your email and mobile telephone number);
- Country of residence;
- Lifestyle and social circumstances;
- Employment and education details (for example, the organisation you work for, your job title and your education details);
- Financial and tax-related information

Is the personal data submitted as part of this activity shared with other organisations?

Walls Construction may, to fulfil statutory or regulatory obligations from time to time, have to share personal data with other organisations or entities (in Ireland or abroad). Where this is required Walls Construction shall have regard to the security and integrity of the data and will minimise the data shared.

In this activity, if the personal data is to be transferred to a different country, it will be transferred to the following countries (if there are no countries listed, it is not intended to transfer the personal data abroad):.

How long is this personal data held by Walls Construction?

Information will be retained for no longer than is necessary for the purpose for which it was obtained by us, or as required or permitted for legal and regulatory purposes, and for legitimate business purposes. In general, we (or our service providers on our behalf) will hold this information for a period of seven years after you cease to interact with us, unless we are obliged to hold it for a longer period under law or applicable regulations. In certain circumstances, where required by law or applicable regulations or where we deem it necessary for our legitimate business, we may hold the data for a longer or shorter period.

What will happen if the requested personal data is not provided?

You are not required to provide your personal information to Walls Construction Ltd. However, as this information is required to provide you with our services and other legitimate interests we will not be able to establish a working relationship without it.

Your Rights.

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy. In addition, if the data held by us is found to be inaccurate you have the right to change, remove, block, or object to the use of, personal data held by Walls Construction Ltd. You also have the right to data portability. In certain circumstances blocking access to data may delay or remove access to a service where the data is required by law or for essential purposes related to delivery of a service to you. To exercise these rights, you should contact Walls Construction (Data Controller) at the following address:

E-mail: dataprotection@walls.ie
By Post: Data Protection Requests,
Walls Construction Ltd
Rosemount House,
Northern Cross,
Malahide Road,
Dublin, D17 NP20

Right of Complaint to the Office of the Data Protection Commissioner.

If you are not satisfied with the outcome of the response you received from Walls Construction Ltd in relation to your request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you. The Data Protection Commissioner's website is www.dataprotection.ie or you can contact their office at:

Lo Call Number: 1890 252 231
E-mail: info@dataprotection.ie
By Post: Data Protection Commissioner
Canal House,
Station Road,
Portarlinton,
Co. Laois, R32 AP23